

## MD. RAHIM UDDIN CHOWDHURY

Address: Village: Imam Nagar, Bhatiari, Sitakunda, Chattogram 4315  
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### **Career Objective:**

To achieve a dynamic and challenging job to utilize my merit, ability and experience for the interest of the organization.

### **Career Summary:**

Order Planning, Procurement, Production Planning, Cost control, Communicating Supplier, Inventory Management, Logistics Planning, COGS and audit

### **Special Qualification:**

Efficient in MS Word, MS Excel, PowerPoint, SEO.

### **Employment History:**

**Total Year of Experience : 11.8 Year(s)**

#### **1. Manager: Supply Chain ( December 1, 2017 - December 31, 2019)**

##### **Pepperoni Limited ( Secret Recipe Bangladesh and Breadbox Restaurant)**

Company Location : House-# 76/B, 2nd and 3rd Floor, Khawaja Palace, Road 11, Banani, Dhaka 1213  
Department: Supply Chain Management.

##### **Duties/Responsibilities:**

- 1 Order Planning for local, international Import items
- 2 Cost control.
- 3 Supplier dealing, negotiation, market analysis and supply.
- 4 Ware House Inventory Management
- 5 Logistics Planning & Management
- 6 Coordination with finance, operations and Central Kitchen regarding cost of goods sold.
- 7 Reporting through E mail, cell phone, land phone and submission of written reports, documentation and paper works.
- 8 Store and Restaurants audit.
- 9 New store opening purpose all types support.

#### **2. Manager: Operations ( January 1, 2015 - November 30, 2017)**

##### **MGH Restaurants Private Limited ( Nando`s Bangladesh and Peyala Cafe)**

Company Location : Jahangir Tower, Karwanbazar, Dhaka  
Department: Operation

##### **Duties/Responsibilities:**

1. Controlling all administrative works.
2. Reporting through E mail, cell phone, land phone and submission of written reports, documentation and paper works.
3. Inventory, Payroll and COGS preparing.
4. Cost Control and business development
5. Maintaining Petty cash, Sales cash, float money and submission of sales cash, bank check, VAT etc.
6. Maintenance of tools, equipment and store surroundings.
7. Production and sales planning and set daily sales target.
8. Local Store Marketing.

9. Supervising Guest Service and Food production and ensuring the best quality.
10. Restaurants P&L

3. **Assistant Manager: Supply Chain ( January 1, 2012 - December 31, 2014)**

**MGH Restaurants Private Limited ( Nando`s Bangladesh and Peyala Cafe)**

Company Location : Jahangir Tower, Karwanbazar, Dhaka

Department: Supply Chain Management.

**Duties/Responsibilities:**

- 1 Order Planning for local, international Import items
- 2 Cost control.
- 3 Supplier dealing, negotiation, market analysis and supply.
- 4 Ware House Inventory Management
- 5 Factory management.
- 6 Logistics Planning & Management
- 7 Coordination with finance, operations and Central Kitchen regarding cost of goods sold.
- 8 Store and Restaurants audit.
- 9 Reporting through E mail, cell phone, land phone and submission of written reports, documentation and paper works.

4. **Sr. Executive: Ware house and Factory Head ( October 1, 2008 - December 31, 2011)**

**MGH Restaurants Private Limited ( Nando`s Bangladesh and Peyala Cafe)**

Company Location : Jahangir Tower, Karwanbazar, Dhaka

Department: Supply Chain Management.

**Duties/Responsibilities:**

1. Training of the employees at the plant.
2. Production Planning, production and storing.
3. Maintaining FEFO, LIFO in storing.
4. Reporting through mail, cell phone, land phone and submission of written reports documentation and paper works.
5. Controlling all administrative works
6. Inventory and budget preparing.
7. Maintenance of tools, equipment and store surroundings.

5. **Team Member, Store and Supply Chain ( July 1, 2007 - December 31, 2007)**

**MGH Restaurants Private Limited ( Nando`s Bangladesh and Peyala Cafe)**

Company Location : Jahangir Tower, Karwanbazar, Dhaka.

Department: Supply Chain Management.

**Duties/Responsibilities:**

1. Supervising construction works of the outlet and plant.
2. Receiving of tools, equipment and ingredients.
3. Tools and equipment setup at the both store.
4. Documentation of the quotation and paper works.

**Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Commerce (BCom)	Commerce	National University	Third Class	2002	-
Diploma in Hotel Management	Food preparation and cooking (culinary arts)	City and Guilds, [Foreign Institute]		2006	-
Diploma in Hotel Management	Food & Beverage Production	Toomy Miah's Institute of Hospitality Management		2005	1 year

HSC	Commerce	Government City College, Chattogram	Second Division	1998	-
SSC	Science	Fouzdarhat Collegiate School	First Division	1995	-

### **Career and Application Information:**

Looking For : Mid Level Job  
 Available For : Full Time  
 Preferred Job Category : Commercial/Supply Chain,Hospitality/ Travel/ Tourism  
 Preferred District : Anywhere in Bangladesh.  
 Preferred Organization Types : Hotel

### **Language Proficiency:**

Language	Reading	Writing	Speaking
Bangla	Medium	Medium	Medium
English	Medium	Medium	Medium

### **Personal Details :**

Father's Name : Md. Hamidur Rahaman Chy  
 Mother's Name : Delowara Begum  
 Date of Birth : April 1, 1979  
 Gender : Male  
 Marital Status : Married  
 Nationality : Bangladeshi,  
 Religion : Islam  
 Permanent Address : Village: Imam Nagar, Bhatiari, Sitakunda, Chattogram 4315  
 Current Location : Chattogram

### **Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: K S M Mohitul Bari	Abdullah Al Mamun
Organization	: Pepperoni Limited, Fair Group	(BPATC)
Designation	: Head of Business	Deputy Director
Address	House-# 76/B, 2nd and 3rd : Floor, Khawaja Palace, Road 11, Banani, Dhaka 1213	Bangladesh Public Administration Training Centre (BPATC) Savar, Dhaka-1343.
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Relation	: Professional	Professional